## NCJ share and Stock Brokers Limited Error policy to handle client code modifications

- 1. Trades are executed in respective clients account and are not transferred from one client code to another client code or from client code to pro or vice-versa in the back office of the member.
- 2. Modifications of Client codes of trades on the Exchange platform, if any, are done only to rectify a genuine error in entry of client code at the time of placing/modifying the related order as per the provisions of Circular Ref. No.: NSE/INVG/2011/670, dated August 26, 2011). The following would constitute genuine errors with regard to client code modifications:
- Error due to communication and/or punching or typing such that the original client code/name and the modified client code/name are similar to each other.
- Modification within relatives ('Relative' for this purpose would mean "Relative" as defined under the Companies Act, 1956).
- 3. Shifting of any trade on account of genuine error (institutional or non institutional) to error account are subsequently liquidated/closed out in the market and are not shifted to other client code.
- 4. "Error Accounts" are classified properly and UCC uploaded to Exchanges.
- 5. Trades transferred to 'Error Accounts' are reviewed/monitored properly to check the genuineness and to prevent the use of client code modification facility for purposes other than correcting mistakes arising out of client code order entry
- 6. The trades modified by the member to the "Error Code" has been settled in Error Account.
- 7. This policy would be modified time to time as per circulars of SEBI/Exchanges.